

FRANKLIN, TN



EVENT SPACE AMENITIES

Event space rental fees include:

- Room rental
- On-site tables and chairs
- On-site venue manager
- Wireless Wi-Fi connection
- 4 Flat Screen TVs with A/V connections
- Ample parking for clients or guests
- Set up /tear down of table and chairs to suit your meeting needs

Event staffing will be determined as appropriate per attendee numbers and beverage requirements.

ROOM RENTAL PACKAGES & FEES

Day Rental Packages:

Full Day Package - 8 hours total

- 4 hours for event
- 3 hours before to decorate
- 1 hour after to clean up
- \$50 charge for every extra hour.(\$75 extra an hour on Friday and Saturdays)

Half Day Package - 4 hours total

- 1 hours before to decorate
- 2 hours for event
- 1 hour after to clean up
- \$50 charge for every extra hour (\$75 extra an hour on Friday and Saturdays)
- Only available on Friday or Saturdays for events that are over by 3pm.

	Members	Non-Members	Holidays	Extra Hours
Fri - Sat Full Day	\$550	\$850	\$1200	\$75
Fri - Sat Half Day	\$400	\$550	\$1200	\$75
Mon - Th Full Day	\$350	\$400	\$1200	\$50
Mon - Th Half Day	\$250	\$300	\$1200	\$50
Sunday Full Day	\$400	\$550	\$1200	\$50
Sunday Half Day	\$300	\$350	\$1200	\$50

SERVICE OPTIONS



Bar Setup \$100

The bar setup includes one bartender during the time of the event. A 20% service fee and a 9.75% state tax will be added to the final tab. If an open bar, the Client will be charged for the alcohol consumed at the end of the event. Prices are guaranteed are guaranteed as of 9/1/2025.*

\$4.25 Domestic Beer

\$5.75 Well Drinks

\$5.00- \$6.25 Imported Beer

\$6.25 House Wines

\$8.00-\$9.75 Premium Liquor Drinks

*The Venue reserves the right to adjust the pricing in the event of price fluctuations by our suppliers.



Coffee Setup \$30

Enjoy a continuous supply of coffee with an assortment of tea, snacks, and iced water.

Additional items to note for rental:

Sales Tax and Service Charge on Beverage Services:

All events will be charged a 9.75% TN Sales Tax on any beverage purchased for the event as well as a 20% Service Charge.

Bar Service:

If used, bar services that are to be billed upon consumption will be due at the end of your event before you leave the premises.

Refundable Deposit:

A refundable security deposit is required to reserve the Venue. Deposits will be due at the time of booking and refunded after the event, dependent on the way the room is left.

• For non-members: \$250 security deposit

• For members: \$200 security deposit

Final Balance:

Final Balance MUST be paid in full no later than 14 days BEFORE the event, or will be subject to cancellation and forfeit any monies previously paid to the Venue at the Lodge.

Security for the Event:

Depending on the event & the number of attendees, the Venue reserves the right to require security for the event. The cost is \$325 for 4-5 hours, and \$75 every extra hour.

Event Insurance:

Event insurance is required for all events held at the Venue at the Lodge. You may obtain your own event insurance. The policy must cover up to \$1 million, and Nashville-Franklin Elks Lodge MUST be listed as "additionally insured" on the policy in order for it to be valid. OR, you may purchase Event Insurance through the Elks Lodge:

- For non-members: \$182 (price set by the Grand Lodge)
- For members: \$172 (price set by the Grand Lodge)

Maximum Number of Guests:

The maximum number of guests should not exceed 125 people. The host must provide the anticipated number of guests attending their event and will be expected to ensure that the number does not exceed the number provided, within reason.

Note to Members:

Because the price drop is significant, members will no longer be able to rent the Venue for non-members.

DIRECTIONS TO THE VENUE

Coming from Downtown Nashville

Travel on I65S and take exit 65, turn right onto Hwy 96 and then take a left onto South Royal Oaks Blvd. You will take your 2nd left onto Oak Meadow Drive, and the Venue at the Lodge is located past the new apartments, around the curve at the top of the hill on your right just after the 30mph speed sign. Great big black gate will be seen as you enter the parking lot. Enter the Venue through the door with the green awning at the left of the building.

Coming from South of Franklin

Travel on I-65N and take exit 65, turn left onto Hwy 96 and then take a left onto South Royal Oaks Blvd. You will take your 2nd left onto Oak Meadow Drive, and the Venue at the Lodge is located past the new apartments, around the curve at the top of the hill on your right just after the 30mph speed sign. A great big black gate will be seen as you enter the parking lot. Enter the Venue through the door with the green awning at the left of the building.

Contact Information

Amy Jowers

Venue at the Lodge 485 Oak Meadow Drive, Franklin TN 37064 www.elks72.org 615-591-5664, ext. 105 Venueathelodge@gmail.com